

Sol-Luce Energy Project

Community Liaison Committee



Community Liaison Committee (CLC) Member Application Form

The Sol-Luce Kingston Solar PV Energy Project (Sol-Luce Energy Project) is a 100-megawatt solar photovoltaic power development located in the City of Kingston and Loyalist Township. The project is being developed by Kingston Solar GP on behalf of Kingston Solar LP (Kingston Solar), which obtained approval from the Ministry of the Environment (MOE) to build a Class 3 Solar facility in April, 2014.

Good planning includes the involvement of the community as a key partner. Kingston Solar is establishing a Community Liaison Committee (CLC) to discuss the important aspects of construction, installation, use, operation, maintenance and retirement of the Sol-Luce Energy Project. This committee is a requirement of Kingston Solar's Renewable Energy Approval (REA) and will serve as a forum to share ideas, express concerns and to provide the community with ongoing updates about the Sol-Luce Energy Project.

An independent, third-party facilitator from AECOM has been retained to chair the Community Liaison Committee meetings. The committee will not be revisiting items associated with the previous MOE approval process.

To ensure that the CLC is effective and embodies the wide range of community interests, the CLC is intended to consist of up to 14 citizens from the following groups:

- Landowners;
- Residents within 1 km of the Project;
- Aboriginal communities;
- Members of the Agriculture community;
- Business / industry representatives;
- Local social and environment organizations; and,
- Representatives from local government agencies.

The CLC is expected to meet at least four times over a two-year period. The meetings will be held at a time and location that is convenient to most members. We expect to hold our first meeting in mid-August, 2014.

We will consider the following when confirming the CLC membership:

- Knowledge of the community and the issues / concerns / benefits related to solar energy;
- Leadership in / or commitment to the community;
- Ability to effectively address issues and concerns from a variety of perspectives;
- Ability to respectfully participate in community related and consensus-based discussions;

Mailing Address - 55 Wyndham Street North, Suite 215 - Guelph, ON N1H 7T8

AECOM Fax - 519-763-1668

- Interest in working productively to enable two-way communication between the Sol-Luce Energy Project and the community; and,
- Ability to work well in a team or on a committee.

Please note, members of the CLC will be chosen by AECOM. Those who express interest but do not become a part of the CLC are still welcome to attend all meetings, as they will be open so that the public can observe the conversation. Requests for delegations will be considered in consultation with the CLC and Kingston Solar. Upon approval by the Committee and Kingston Solar, a total of three (3) brief delegations may be accepted at each CLC meeting.

Please contact Mark van der Woerd, Committee Facilitator, if you have any questions about the Sol-Luce Energy Project Community Liaison Committee:

Mark van der Woerd, AECOM
Email: Mark.VanderWoerd@aecom.com
Phone: 905-390-2003)

Please complete this form and forward it to Mark van der Woerd (AECOM) by July 9th, 2014 if you would like to be contacted about becoming a member of the Sol-Luce Energy Project Community Liaison Committee.

Name: _____

Address: _____

Phone Number (s): _____

Email Address: _____

Please tell us how you would prefer to be contacted: _____

Please identify the area(s) of the community you believe you represent (e.g., local businesses, agricultural community, local neighbourhoods or residents):

Please tell us why you are interested in being a part of the Community Liaison Committee:

Please list any technical experience/expertise you have related to solar energy or renewable power generation:

Please list other previous experience you think would be beneficial to your involvement on the CLC (e.g., economic, environmental, community knowledge):

Member Requirements – Please confirm:

- I will sign the CLC Charter and can fulfil the expected role for committee members
- I can attend a two (2) hour meeting four times over the next two (2) years
- I can commit to being informed about the project and will review meeting minutes and other relevant documents in advance of meetings
- I have experience working on/within a committee structure
 - If checked, please list/identify: _____

Thank you for your interest! A member of the project team will be contact you to further discuss your application.